



**2011 – 2012 Financial Agreement**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Annual Tuition Amt: \_\_\_\_\_

Ten equal monthly payments (August 1, 2011 through May 1, 2012): \_\_\_\_\_/mo.

\_\_\_\_ Annual tuition fees do not include days when school is not in session such as ACSI Convention, Christmas break, and Easter break. There is no vacation credit for school tuition accounts.

\_\_\_\_ The following non-refundable, non-transferable fees for the 2011-2012 school year are due by their respective due dates (or at the time of registration if registering after the due dates). Registration Fee: \$140.00 (new student) \$100.00 (existing student) is due at the time of registration. Book Fee: \$300.00 for grades 1 – 6 and \$180.00 for kindergarten due August 1, 2011. Activity fee \$75.00 due August 1, 2011.

\_\_\_\_ Monthly tuition payments are due on the 1<sup>st</sup> of the each month, August through May, and are considered late after the 10<sup>th</sup> of each month. Any tuition account not paid in full by the 10<sup>th</sup> of the month will be assessed a \$25.00 late fee. Students whose tuition accounts are more than 30 days delinquent will not be permitted to attend class until the account is paid for or arrangements are in place and regular payments are being made to bring the account up to date.

\_\_\_\_ Our volunteer hours program is established to encourage parental involvement, unify the families involved in our school and to provide the support needed to promote and enhance our school. Families completing at least 5 hours of volunteer time in a particular month will receive a \$30.00 rebate on the next month's tuition as long as they have logged their hours in the volunteer notebook located in the office.

\_\_\_\_ Additional fees such as hot lunch fees are due on or before their assigned due dates.

\_\_\_\_ Returned checks from the financial institution for any reason will be assessed a \$25.00 returned check fee. After two checks have been returned, personal checks will no longer be accepted on your account. All future payments will have to be paid by money order, cashier's check, or cash.

\_\_\_\_ My tuition account must be current with no outstanding balance in order to register for re-enrollment, for report cards to be released, and for my child to participate in year end activities.

\_\_\_\_ If I withdraw my child, my balance must be paid in full in order to have my child's records released. Tuition will not be refunded for any reason if I decide to withdraw my child.

\_\_\_\_ In the event that an unpaid account goes to a collection agency. I understand that I will be responsible for all fees incurred, such as attorney's fees, court costs, mailings, and any fees the collection agency charges.

\_\_\_\_ I understand that this agreement is not an all-inclusive list of the policies and are subject to change. I understand that it is my responsibility to read and adhere to the policies outlined in the Grace Christian Academy School handbook. If I withdraw my child from GCA, my balance must be paid in full or my child's records will not be released.

\_\_\_\_\_  
(Print) Parent 1/Legal Guardian Name SS#

\_\_\_\_\_  
(Print) Parent 2/Legal Guardian Name SS#

\_\_\_\_\_  
(Signature) Parent 1/Legal Guardian Date

\_\_\_\_\_  
(Signature) Parent 2/Legal Guardian Date